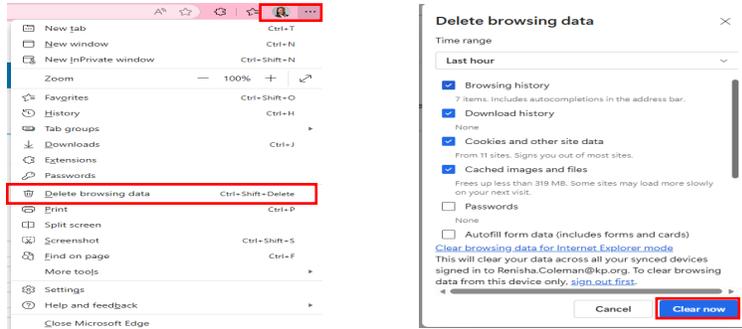


Returning to the KP Mentoring Portal for Existing Users

1. Before returning to the portal. Please click the ellipsis next to your photo/image at the top right corner of your browser. Select 'Delete browsing data' and clear your cache by selecting 'Clear Now.'



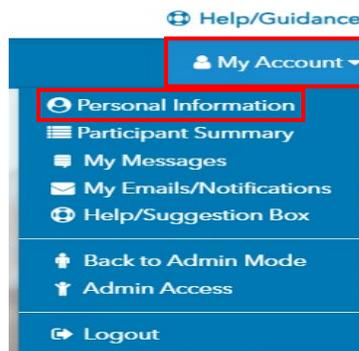
2. Click the link to return to the [KP Mentoring Portal](#). **Note:** It is highly recommended to use Microsoft Edge to open the portal.
3. Click 'Select Your Program.'



4. Enter your program, Kaiser Permanente Northern California Institute for Medical Education, from the list below. Then select 'Close.'

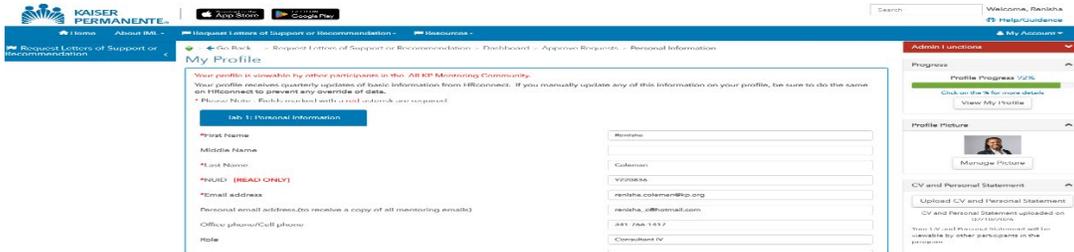


5. In the navigation bar, select 'My Account,' and select 'Personal Information.'



Returning to the KP Mentoring Portal for Existing Users

- Here you can update your profile or update your documents (e.g., CV or personal statement) and see if your recommenders submitted your Letter of Support or Letters of Recommendation.



- If your supporting documentation has not been received. Use the bell to send a notification reminder.



- If you need to update your 'Recommender' you can do so by submitting a [new request](#).

If you have any questions or need additional support. Please contact Renisha.Coleman@kp.org